



**RADIO SHACK TRS-80TM
SOFTWARE LIBRARY**

Accounts Receivable System

Cat. No. 26-1555

Suggested Retail Price (may vary at individual stores and dealers) \$149.95

Description

The Radio Shack Accounts Receivable System is a "Balance Forward" system providing complete End-Of-Month Billing, Statements ready for Mailing, Automatic Customer Record Updating, Totals for General Ledger Posting, Optional Message Lines on Billing Statements and Full Accounts Receivable analysis including Activity Status. The Accounts Receivable system provides for late charges on unpaid accounts, and can be set up to allow "revolving credit," with a specified percentage of the outstanding balance due each month.

Format

Deluxe three-ring binder includes program diskette, blank data diskette and instruction manual.

Hardware Requirements

- Model I 16K system
- Expansion Interface (16K minimum)
- Minimum of two disk drives (three disk system raises capacity to 500 Accounts and 2500 transactions)
- 80 column printer such as our Line Printer I, or III
- Appropriate printer cable

Reports Printed:

Complete Transaction File Report
General Ledger Recap Report
Complete Account Listing
Account Listing by Activity Status
Accounts Receivable Analysis by Activity Status
Posting Report

System Size Options

Two Disk System Options
300 Accounts and 1000 Transactions per Month
100 Accounts and 2000 Transactions per Month

Three Disk System
500 Accounts and 2500 Transactions per Month

Radio Shack[®]

A DIVISION OF TANDY CORPORATION • FORT WORTH, TEXAS 76102

Detailed Description

As you begin setting up your Accounts Receivable System several pieces of information will be requested. In addition to Company Name, Address, etc. you will be asked for information to be used in preparing your monthly invoices and in generating the general ledger recap sheet.

We will also ask for a PASSWORD which will help insure that your Accounts Receivable information is available to only authorized users.

After you have set up the initial information, you are ready to run the Accounts Receivable System.

Add Accounts provides you with the option of entering old accounts which have a history you will want in the system, and new accounts where the only information will be demographic. After you have entered your account information, the computer will sort the data three ways, account number, alphabetically by last name, and Zip Code. While the sorting is in progress, accounts will be checked for duplicate account numbers.

The Customer Account section allows inspection, editing and printing of individual accounts. In this section you search by either account number or last name.

The Transactions section allows either normal or correction entries. You will be asked for transaction type (Sales, Payment or Bad Debt), date of transaction, invoice number, general ledger codes and amounts.

Post Transactions allows you to list transactions, post transactions, or print the general ledger recap.

The Reports section will allow you to print entire account records in any of the three sorted orders, and in either abbreviated or full style. You can also print accounts by account aging categories, an account aging status analysis and current balance records (Over Credit Limit).

End of Period processing is sequenced, with the computer requiring that you complete each step in sequence. The four required steps are: print all statements, update all accounts, print transaction record and clear system. Included is an option which allows you to print single statements.

Complete program listings are included if you should need them.

Sample Printouts

07/17/79 - COMPLETE ACCOUNT LISTING - RUN# 1

(ACCT# SEQUENCE)

ACCT#	LAST NAME	CRT LMT	PRV BAL	TTL SLS	PMT REC	CUR BAL	STATUS
1000	ADAMS	5000	0.00+	39.37+	0.00+	39.37+	0
1001	WASHINGTON	5000	0.00+	369.24+	0.00+	369.24+	0
1002	JEFFERSON	5000	0.00+	162.99+	0.00+	162.99+	0
1003	TAFT	1000	0.00+	411.83+	0.00+	411.83+	0
1004	LINCOLN	1000	0.00+	0.00+	100.00-	100.00-	0
1005	TRUMAN	1500	0.00+	316.79+	0.00+	316.79+	0
1006	FAIRLEY	1000	0.00+	1539.33+	0.00+	1539.33+	0
1007	HANNCOCK	500	0.00+	0.00+	25.00-	25.00-	0
1008	MADISON	1000	0.00+	527.68+	0.00+	527.68+	0
1009	FORD	1500	0.00+	133.32+	0.00+	133.32+	0

RECEIVABLES FOR THESE RECORDS: 3375.55+
THIS IS 100.00 % OF 3375.55+ (TOTAL RECEIVABLES).

END OF REPORT

Sample Printouts

07/17/79 - POSTING REPORT # 1

TYPE	ACCT#	NAME	DATE	INV#	REMARKS
=====					
	AMOUNT (GLC)	AMOUNT (GLC)	DATE	INV#	TOTAL (GLC)
=====					
SALE	1000	ADAMS	07/17/79	1	NORMAL-POSTED
*	25.25+(5)	12.25+(7)		1.87+(9)	39.37+(1)
=====					
SALE	1001	WASHINGTON	07/12/79	2	NORMAL-POSTED
*	369.24+(6)	0.00+(0)		0.00+(0)	369.24+(1)
=====					
SALE	1002	JEFFERSON	07/13/79	3	NORMAL-POSTED
*	124.78+(5)	12.98+(8)		25.23+(10)	162.99+(1)
=====					
SALE	1003	Taft	07/17/79	4	NORMAL-POSTED
*	118.45+(5)	0.00+(0)		0.00+(0)	118.45+(1)
=====					
PNMT	1004	LINCOLN	07/20/79	5	NORMAL-POSTED
*	100.00-(7)	0.00+(0)		0.00+(0)	100.00-(2)
=====					
SALE	1005	TRUMAN	07/17/79	6	NORMAL-POSTED
*	254.21+(5)	23.23+(7)		39.35+(10)	316.79+(1)
=====					
SALE	1006	FAIRLEY	07/21/79	7	NORMAL-POSTED
*	1425.31+(6)	114.02+(8)		0.00+(0)	1539.33+(1)
=====					
PNMT	1007	HANCOCK	07/17/79	8	NORMAL-POSTED
*	25.00-(7)	0.00+(0)		0.00+(0)	25.00-(2)
=====					
SALE	1008	MADISON	07/17/79	9	NORMAL-POSTED
*	502.45+(5)	25.23+(11)		0.00+(0)	527.68+(1)
=====					
SALE	1009	FORD	07/25/79	9	NORMAL-POSTED
*	123.45+(6)	9.87+(8)		0.00+(0)	133.32+(1)
=====					
SALE	1003	Taft	07/25/79	10	NORMAL-POSTED
*	245.69+(5)	17.69+(8)		30.00+(11)	293.38+(1)

07/17/79 - RECORDS WITH BALANCE OVER THE CREDIT LIMIT - RUN# 1

(ACCT# SEQUENCE)

ACCT#	NAME OF ACCOUNT	ADDRESS	CITY, STATE	ZIP	
PHONE	CRT LMT	2RD	FC?	DT LAST SALE	DT LAST PMT
PRV BAL	TTL SLE	PMT RCV	CUR BAL	STATUS	
1006	BILLIE	FAIRLEY	14 RIVERVIEW RD	TARRYTOWN, N. Y.	10591
914-769-7246	1000	10	N	07/21/79	00/00/00
0.00+	1539.33+	0.00+	1539.33+	4 - OVER 90 DAYS IN ARRE	

RECEIVABLES FOR THESE RECORDS: 1539.33+

THIS IS 45.60 % OF 3375.55+ (TOTAL RECEIVABLES).

END OF REPORT

Sample Printouts

07/17/79: COMPLETE TRANSACTION FILE

TYPE	ACCT#	NAME	DATE	INV#	REMARKS
=====					
	AMOUNT (GLC)	AMOUNT (GLC)	AMOUNT (GLC)	AMOUNT (GLC)	TOTAL (GLC)
=====					
SALE	1000		07/17/79	1	NORMAL-UNPOSTED
*	25.25+(5)	12.25+(7)		1.87+(9)	39.37+(1)
=====					
SALE	1001		07/12/79	2	NORMAL-UNPOSTED
*	369.24+(6)	0.00+(0)		0.00+(0)	369.24+(1)
=====					
SALE	1002		07/13/79	3	NORMAL-UNPOSTED
*	124.78+(5)	12.98+(8)		25.23+(10)	162.99+(1)
=====					
SALE	1003		07/17/79	4	NORMAL-UNPOSTED
*	118.45+(5)	0.00+(0)		0.00+(0)	118.45+(1)
=====					
PAY	1004		07/20/79	5	NORMAL-UNPOSTED
*	100.00-(7)	0.00+(0)		0.00+(0)	100.00-(2)
=====					
SALE	1005		07/17/79	6	NORMAL-UNPOSTED
*	254.21+(5)	23.23+(7)		39.35+(10)	316.79+(1)
=====					
SALE	1006		07/21/79	7	NORMAL-UNPOSTED
*	1425.31+(6)	114.02+(8)		0.00+(0)	1539.33+(1)
=====					
PAY	1007		07/17/79	8	NORMAL-UNPOSTED
*	25.00-(7)	0.00+(0)		0.00+(0)	25.00-(2)
=====					
SALE	1008		07/17/79	9	NORMAL-UNPOSTED
*	502.45+(5)	25.23+(11)		0.00+(0)	527.68+(1)
=====					
SALE	1009		07/25/79	9	NORMAL-UNPOSTED
*	123.45+(6)	9.87+(8)		0.00+(0)	133.32+(1)
=====					
SALE	1003		07/25/79	10	NORMAL-UNPOSTED
*	245.69+(5)	17.69+(8)		30.00+(11)	293.38+(1)
=====					

END OF LISTING

GENERAL LEDGER INPUTS

DEBIT(+)		CREDIT(-)	
-----		-----	
GLC: 3	1000 / R/R	0.00+	1500 / F/C
GLC: 4	1000 / R/R	0.00+	2000 / B/D
GLC: 5	1000 / R/R	1270.83+	2500 / CRSH1
GLC: 6	1000 / R/R	1918.00+	2501 / CRSH2
GLC: 7	2502 / CRSH3	89.52+	1000 / R/R
GLC: 8	1000 / R/R	154.56+	3000 / SLTRX
GLC: 9	1000 / R/R	1.87+	3001 / FDTX
GLC: 10	1000 / R/R	64.58+	3500 / FRGHT
GLC: 11	1000 / R/R	55.23+	4000 / MISC.

END OF REPORT

07/17/79 - GENERAL LEDGER RECAP (TOTALS THIS MONTH TO DATE) - REPORT # 1

DEBIT(+)		CREDIT(-)	
-----		-----	
GLC: 3	1000 / R/R	0.00+	1500 / F/C
GLC: 4	1000 / R/R	0.00+	2000 / B/D
GLC: 5	1000 / R/R	1270.83+	2500 / CRSH1
GLC: 6	1000 / R/R	1918.00+	2501 / CRSH2
GLC: 7	2502 / CRSH3	89.52+	1000 / R/R
GLC: 8	1000 / R/R	154.56+	3000 / SLTRX
GLC: 9	1000 / R/R	1.87+	3001 / FDTX
GLC: 10	1000 / R/R	64.58+	3500 / FRGHT
GLC: 11	1000 / R/R	55.23+	4000 / MISC.

END OF REPORT